

Uniteen Leadership: Roles & Responsibilities

Facilitator, Teacher and Guide

- Creates a safe, supportive youth group environment in which Uniteens can share and grow
- Facilitates the Sunday class
- Prepares and teaches engaging spiritual lessons that bring forth personal experience and thought
- Is fully present and prepared ahead of class time

Role Model

- Models Truth for Uniteens in all life situations

Coordinator

- Helps to plan and organize group-building activities that enable Uniteens to apply principles in a practical way through:
 - Service projects
 - Social outings
 - Overnight events
 - Regional events
 - Fundraisers

Communicator

Communicates with:

- Uniteens
- Parents
- Co-leaders
- Youth Director
- Ministry's leadership
- Congregation
- Regional education consultants including International Teen Ministry Coordinator
- Minister

Administrator—In conjunction with the youth director, manages paperwork such as:

- Roster
- Attendance chart
- Permission slips

- Medical releases
- Event flyers
- Newsletters and newsletter articles
- Budget requests

Travel Chaperone

- Accompanies Uniteen when leaving ministry grounds
- Depending on event, makes travel arrangements in conjunction with youth director
- If hosting, provides event coordination oversight
- Oversees group agreements
- Processes the experience