



# Ministry Vacancy Information Packet FL

Unity North Tampa  
Lutz, FL

December 2024

# About the Ministry

## OVERVIEW

Unity North Tampa was founded in 2007 with 14 congregants. We now have 154 active members and 1,600 on our contact list and social media outlets

**Locality:** We are located just north of Tampa, FL, in Hillsborough County. Lutz is on the border of Pasco County to the north. Orlando is about 1 ½ hour drive from us.

Physical Description: We are on a 6+ acre beautiful, wooded site. Our 5,770 square foot facility includes a 2,000 square foot sanctuary, a large open hospitality area, minister's office, 2 youth classrooms, prayer room, administrative office, and a bookstore/gift shop. Even though we are close to a major thoroughfare, we have deer, otters, and other wildlife that appear from time to time. We have a small Youth Ministry, Adult Unity Classes, a Prayer Chaplain Ministry and an Outreach ministry.

## Proximity to Other Unity Ministries and/or New Thought Centers:

Tampa Unity is about 10 miles south. There are Unity Centers in St. Petersburg, Palm Harbor and Port Richey.

## Do you participate in any of the following activities? *(Check all that apply)*

- Small/SpiritGroup Ministries
- Community Outreach/Compassionate Social Action
- Publications
- Social Media (ex: Facebook, Twitter, livestreaming, etc.)
- Other (please list) [Click or tap here to enter text.](#)

## PEOPLE

**Church staff/other employees:** Donna Stevens, Part-Time Administrative Assistant; plus a Part-Time Manager Bookstore/Gift Shop; Contract Music Director; Contract Media Support

## MINISTRY SUPPORT SERVICES

Has the ministry worked with a UWM Consultant or Transitional Specialist?  Yes  No.

Name: Rev Martha Creek

Dates: October, 2024

Workshops Given and Topics Covered: If YES, list workshops/ topics or areas of focus here

## **MISSION, VISION, AND CORE VALUES**

Has the ministry developed Vision, Mission, and Core Value statements?  Yes  No.

Date: 5/16/2021 If YES, enter the approval/launch date. (month/year)

VISION: We are a spiritual home for all who seek peace.

MISSION: We joyfully create peace in our heart, our minds and our world by living Unity truth.

### **What have been the three most important events in the history of your ministry?**

1. Received Expansion Ministry approval March 2007. Began in a hotel meeting room, moved to a small space in a strip mall, expanded to 3 large storefronts
2. Completed our Manifesting the Vision capital campaign in June 2016
3. Bought permanent location June 2018

### **In the last 3 years, what activities/special events in the ministry were well attended/appreciated?**

- Hawaiian Day celebration/fundraiser after fire in Hawaii
- Silent Auction
- Interfaith World Day of Prayer

### **What does the congregation want to accomplish in the next 3 years?**

- Attract Young Families
- Achieve/Maintain Financial Stability
- Improve Visibility/Utilize Property for more Community-wide events

## **INCORPORATION AND BYLAWS**

**Articles of Incorporation – Date: 3/20/2007** Click or tap here to enter text.

**Bylaws – Date Adopted/Revised:** Revised October 3, 2021

Check here if your bylaws are structured in accordance with the Unity Worldwide Ministries bylaw template:  <https://www.unityworldwideministries.org/recommended-bylaws-unity-ministry>

# About the Position

MINISTERIAL CHARACTERISTICS AND EXPECTATIONS: 1 is top priority, 9 is least important

- 1 Building Leaders and Teams, and Empowering Others**
  - Keeps mission, vision, values, and the WHY this ministry exists current
  - Plans for continual training of leadership and volunteers, ministry growth, and outreach
  - Implements training for boards, staff, and volunteers and fosters a team-based culture
  - Plans for training and utilizing licensed Unity teachers (LUT) as an integral part of the ministry
  - Planning for building financial development strategies
  - Incorporates training for Youth & Family Ministry, youth, YOU, Next Generation
  - Develops and leads worship experiences collaboratively with others involved
  
- 2 Focus on Prayer, Meditation, Pastoral Care, Chaplaincy**
  - Demonstrates prayer consciousness and facilitates prayer & meditation classes & experiences
  - Compassionate and caring person, sensitive to others' needs and emotions
  - Focus on the pastoral care needs of the intergenerational congregation
  - Helps people develop a spiritual life and a prayer consciousness within the ministry
  - Ministers to people in crisis, offer guidance in solving problems
  - Makes hospital visits, visits shut-ins and nursing homes, prayer with members
  - Facilitates training for chaplains and utilizes chaplains within the ministry
  
- 3 Outreach into the Local Community**
  - Demonstrates a desire to engage and support the local community members
  - Compassionate and caring person, sensitive to others' needs and emotions
  - Community Organizer skills to coordinate with multiple volunteers and outside organizations
  - Problem solver who recognizes the third option, shows persistence, and follow through
  - Negotiates and/or compromises, seeking the highest outcome for all involved
  - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
  - Compassionate listener and deals effectively with different points of view
  
- 5 Working with a Specific Group (Kids, teens, seniors, men, women, LGBTQ, etc.)**
  - Maintains confidentiality, understanding the laws around mandated reporting
  - Helps people of all ages develop a spiritual life and a prayer consciousness within the ministry
  - Models and teaches open attitudes with a diverse population
  - Ministers to individuals and families in crisis, offer guidance in solving problems
  - Act as a resource to additional community and support services
  
- 8 Spiritual Social Activism**
  - Invites others to become involved and is a team player
  - Models and teaches open attitudes, active listening, and tolerance with a diverse population
  - Consciously educates themselves and others on the topic
  - Maintains a respectful presence regarding spiritual social activism
  - Helps to develop an inclusive consciousness within the ministry
  
- 9 Audio/Visual(A/V) Technology Acumen**
  - Adept with a variety of A/V technologies to enhance the overall worship experience
  - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
  - Demonstrated success in delivering virtual and hybrid presentations and training
  - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry's mission, vision, and values

- 7 Environmentalism**
  - Knowledgeable of and proficient in environmental awareness for this geographic location
  - Compassionate and caring person, sensitive to the environment and connection to the planet
  - Community Organizer skills to coordinate with multiple volunteers and outside organizations
  - Problem solver who recognizes the third option, shows persistence, and follow through
  - Negotiates and/or compromises, seeking the highest outcome for all involved
  - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
  - Compassionate listener and deals effectively with different points of view
  
- 6 Health & Wellbeing**
  - Knowledgeable of and proficient in health, healing, exercise & nutrition
  - Compassionate and caring person, sensitive to the mind-body connection
  - Community Organizer skills to coordinate with multiple volunteers and outside organizations
  - Problem solver who recognizes the third option, shows persistence, and follow through
  - Negotiates and/or compromises, seeking the highest outcome for all involved
  - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
  - Compassionate listener and deals effectively with different points of view
  
- 4 Administration**
  - Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
  - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
  - Follows office management best practices and use of office systems (software)
  - Empowers staff and volunteers, delegates well
  - Implements training for boards, staff, and volunteers and fosters a learning culture

**SPIRITUAL EXPERTISE AND EDUCATIONAL ACUMEN**

**1. Ministry Location.** Place an “X” next to the primary location of the ministry’s current demographic. (Select one)

- In-person
- Online
- Hybrid

**2. Ministry Type.** Place an “X” next to the description that best describes this ministry. (Select one)

- Congregation-Based
- [click to rate](#)  Community-Based
- [click to rate](#)  Service-Based

3. **Age Groups.** Please identify the TOP THREE age groups in which your ministry is focused. Rank your top three in order: 1, 2, and 3 with 1 being your top age demographic group.

- |   |             |                               |                      |
|---|-------------|-------------------------------|----------------------|
| 2 | 70's and up | <a href="#">click to rate</a> | 20's & 30's          |
| 1 | 50's & 60's | <a href="#">click to rate</a> | Teens & Young Adults |
| 3 | 30's & 40's | <a href="#">click to rate</a> | Kids & Families      |

4. **Interests/Area of Expertise:** Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

- |                               |   |
|-------------------------------|---|
| 1                             | Sunday Services                         |
| 2                             | Prayer & Meditation / Pastoral Care     |
| <a href="#">click to rate</a> | SpiritGroups                            |
| 3                             | Development and Facilitation of Classes |
| <a href="#">click to rate</a> | Outreach in the Community               |
| <a href="#">click to rate</a> | Earth Care                              |
| <a href="#">click to rate</a> | Interfaith & World Religions            |
| <a href="#">click to rate</a> | Current Trending Spirituality           |

5. **Spiritual Expertise and Educational Acumen:** Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

- |                               |                               |
|-------------------------------|-------------------------------|
| 1                             | Unity Foundational Teachings  |
| 2                             | Bible and Metaphysics         |
| <a href="#">click to rate</a> | Fillmore (only)               |
| <a href="#">click to rate</a> | Classic Unity Authors         |
| 3                             | New Thought Authors           |
| <a href="#">click to rate</a> | World Religions               |
| <a href="#">click to rate</a> | Current Trending Spirituality |

**POWER OF FOCUSED MINISTRY**

**WHO does this ministry serve?**

As stated in our Vision Statement, we are a spiritual home for all who seek peace.

**WHY do you exist as a ministry?**

Our mission is to joyfully create peace in our hearts, our minds and our world by living Unity truth.

**What demographic resonates to the answer of your WHY question?**

Unity North Tampa resonates with all in the Tampa Bay area who seek peace and spiritual guidance. We have strong appeal to both Spanish and English-speaking persons. This is exemplified by our reading of the Daily Word in both English and Spanish.

**Describe your vision of the perfect ministry.**

Our vision of the perfect ministry is to have a strong leader to support, direct and grow our congregation in a strong spiritual manner and create an ever-increasing presence in the Tampa Bay Area.

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**Vacancy Fill by Date:** April 2025

**Proposed Salary:** \$40,000 - \$50,000

**Moving Expenses:** Negotiable

**Additional arrangements, benefits, insurance, etc.:**

Bonus potential based on member growth

**Housing market, school districts, etc., in your locale:**

Building of housing developments, apartment complexes ongoing. Depending on the county where minister chooses to live, school districts are: Hillsborough – Hillsboroughschools.org; Pasco – pasco.k12.fl.us.

**Additional Comments:**

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## Release of Information Authorization

I, the Board President of Barbara Monz on behalf of the Board of Trustees, authorize ministerial applicants to obtain any pertinent information regarding ministry history from the permanent ministry file in Unity Worldwide Ministries' home office.

Barbara Monz  
Board President

December 5, 2024  
Date