



Ministry Vacancy Information Packet

Unity of Beaverton
Beaverton, OR

October 2025

About the Ministry

What we love about Unity of Beaverton:

- Welcoming atmosphere and cordial fellowship
- Sunday services
 - Music
 - Prayers and Thanksgivings
 - Spiritual family support
 - Messages worthy of notetaking
- Determination to meet challenges

What makes this ministry unique:

- Quarterly membership meetings; governance from the bottom up.
- Variety of guest musicians and speakers
- First certified EarthCare Congregation in the Pacific NW
- Campus: one-half of a city block, with the church building and an annex that houses Food Pantry, support groups and Youth Ed.
- Church is available for rent to other churches and groups.

Locality

Beaverton is located adjacent to southwest Portland, Oregon. It is the 5th largest city in the Metro area. A culturally diverse and highly educated population reflects the major employers, including, Intel, Nike, Tektronix and Columbia Sportswear, as well as thriving small businesses and creative startups.

Within two blocks of the church there are two city parks, the main library, the Beaverton Farmers' Market, and access to light rail and buses with service to Portland. Nearby, freeways allow convenient travel by car throughout the metro area and to the Portland International Airport.

A wide variety of housing is available within the vicinity of the church, including single-family, townhouses, condos and apartments.

The International School of Beaverton was named Oregon's best public high school, according to U.S. News and World Report in 2024

Physical Description

Beaverton and the metro area are intersected by the Willamette and Columbia Rivers. The area is renowned for its public gardens, parks, and many hiking and cycling endeavors.

The climate is temperate, and seasonal changes make ideal conditions for hiking, boating, and growing all types of plants in spring, summer and fall. In late fall, skies turn gray bringing NW rain to feed the forests and streams, and snow to the nearby mountains for winter fun.

Proximity to Other Unity Ministries and/or New Thought Centers:

Within 30 miles are: Unity Spiritual Center of Portland; Unity World Healing Center, West Linn; Unity of Gresham; New Thought Center for Spiritual Living, Lake Oswego; Unity of Vancouver, WA;

Do you participate in any of the following activities?

Small Group Ministries	X
Community Outreach/Compassionate	X
Social Action	X
Publications	X
Social Media	X

PEOPLE

Size of mailing list: 50-70

Average Sunday attendance: 25

Formal (voting or active) membership: 31

Special groups, church and community activities, outreach ministries:

- Prayer Team
- Course in Miracles
- Dances of Universal Peace
- Drumming Circle
- Food Pantry that supports the greater community, in concert with neighboring churches.
- Book & Gift Store - open to the public
- Provide meeting space for 12-Step support groups

Church staff: Interim ministry team; Adam Carlson, bookkeeper; Cleaning service; rotating musicians

MINISTRY SUPPORT SERVICES

Has the ministry worked with a UWM consultant? Not for this search

Workshops: Unity Principles (3); Prosperity; Forgiveness; Spiritual Intimacy; Hopkins & Cady

MISSION, VISION, CORE VALUES

Core values and mission were adopted in 2005 and renewed in 2015, and on November 21, 2024.

Mission: To celebrate the presence of God and nurture spiritual growth through prayer, inspiration, education, service, and fellowship.

Purpose: As a Unity Church, our purpose is to know, experience, and express God in community.

Core Value Statements:

Every Sunday, we affirm these core values:

We love, honor and care for our planet by committing ourselves to the stewardship of our living earth.

We love, honor, care for, and welcome people of every age, ethnicity, culture, lifestyle, orientation and belief.

We affirm and celebrate our unity and our oneness with each other and with God, recognizing that God's love exists equally within each of us to guide us.

We honor all the many paths to God, the many names for God, and the many ways to experience God's presence.

We believe that no one is here by accident. Each one here is an essential part of the energy that is UB at this very moment.

What have been the three most important events in the history of your ministry?

1. 1985 merger of Church of Truth and Westside Unity to become Unity of Beaverton.
2. Impact of nationwide decline in church attendance, exacerbated by the Covid pandemic.
3. Financial recovery from indebtedness in 2025.

In the last three years, what activities/special events were well attended?

1. Michael Allen Harrison piano concerts and meditation
2. Christmas Eve Service
3. Outdoor Rummage sale

What does the congregation want to accomplish in the next 3 years?

1. Grow the congregation, especially with families and young adults.
2. Increase visibility and presence in the community via outreach.
3. Maintain financial viability*

*Detailed goals for fiscal year 2024-25 are available to qualified applicants upon request

INCORPORATION AND BYLAWS

Date Ministry Established: 1985

Founding Minister: Rev. Ed Townley

Articles of Incorporation: The original incorporation as a Metaphysical Library and Truth Center, was 1937. The merger that led to the formation of a Unity church was in 1985.

Bylaws Revised: March 2015. The 2025 revised bylaws will be adopted at the fall membership meeting.

About the Position

MINISTERIAL CHARACTERISTICS AND EXPECTATIONS – 1 IS TOP PRIORITY, 9 IS LEAST IMPORTANT

2 **Building Leaders and Teams, and Empowering Others**

- Keeps mission, vision, values, and the WHY this ministry exists current
- Plans for continual training of leadership and volunteers, ministry growth, and outreach
- Implements training for boards, staff, and volunteers and fosters a team-based culture
- Plans for training and utilizing licensed Unity teachers (LUT) as an integral part of the ministry
- Planning for building financial development strategies
- Incorporates training for Youth & Family Ministry, youth, YOU, Next Generation
- Develops and leads worship experiences collaboratively with others involved

1 **Focus on Prayer, Meditation, Pastoral Care, Chaplaincy**

- Demonstrates prayer consciousness, facilitates prayer & meditation classes & experiences
- Compassionate and caring person, sensitive to others' needs and emotions
- Focus on the pastoral care needs of the intergenerational congregation
- Helps people develop a spiritual life and a prayer consciousness within the ministry
- Ministers to people in crisis, offer guidance in solving problems
- Makes hospital visits, visits shut-ins and nursing homes, prayer with members
- Facilitates training for chaplains and utilizes chaplains within the ministry

3 **Outreach into the Local Community**

- Demonstrates a desire to engage and support the local community members
- Compassionate and caring person, sensitive to others' needs and emotions
- Community Organizer skills to coordinate with multiple volunteers and outside organizations
- Problem solver who recognizes the third option, shows persistence, and follow through
- Negotiates and/or compromises, seeking the highest outcome for all involved
- Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
- Compassionate listener and deals effectively with different points of view

4 **Working with a Specific Group (Kids, teens, seniors, men, women, LGBTQ, etc.)**

- Maintains confidentiality, understanding the laws around mandated reporting
- Helps people of all ages develop a spiritual life and a prayer consciousness in the ministry
- Models and teaches open attitudes with a diverse population
- Ministers to individuals and families in crisis, offer guidance in solving problems
- Act as a resource to additional community and support services

5 **Spiritual Social Activism**

- Invites others to become involved and is a team player
- Models and teaches open attitudes, active listening, and tolerance with a diverse population
- Consciously educates themselves and others on the topic
- Maintains a respectful presence regarding spiritual social activism
- Helps to develop an inclusive consciousness within the ministry

- 8 Audio/Visual(A/V) Technology Acumen**
- Adept with a variety of A/V technologies to enhance the overall worship experience
 - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
 - Demonstrated success in delivering virtual and hybrid presentations and training
 - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry’s mission, vision, and values.
- 6 Environmentalism**
- Knowledgeable of and proficient in environmental awareness for this geographic location
 - Compassionate and caring person, sensitive to the environment and connection to the planet
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 9 Health & Wellbeing**
- Knowledgeable of and proficient in health, healing, exercise & nutrition
 - Compassionate and caring person, sensitive to the mind-body connection
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 7 Administration**
- Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
 - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
 - Follows office management best practices and use of office systems (software)
 - Empowers staff and volunteers, delegates well
 - Implements training for boards, staff, and volunteers and fosters a learning culture

SPIRITUAL EXPERTISE AND EDUCATIONAL ACUMEN

1. Ministry Location. Place an “X” next to the primary location of the ministry’s current demographic.

X	In-person
<i>click to rate</i>	Online
<i>click to rate</i>	Hybrid

2. Ministry Type. Place an “X” next to the description that best describes this ministry.

- ☒ **Congregation-Based**
[click to rate](#) ☐ **Community-Based**
[click to rate](#) ☐ **Service-Based**

3. Age Groups. Please rank the following age-group categories from 1 (most populous) to 6 (least), to reflect your current active membership/attendance.

- | | | | |
|---|-------------|---|----------------------|
| 1 | 70's and up | 4 | 20's & 30's |
| 2 | 50's & 60's | 5 | Teens & Young Adults |
| 3 | 30's & 40's | 6 | Kids & Families |

4. Interests/Area of Expertise: Please rank the following topics from 1 (highest) to 8 (lowest), to reflect your ministry's areas of interest/needed expertise from the incoming minister.

- 1 Sunday Services
- 2 Prayer & Meditation / Pastoral Care
- 6 Small Groups
- 3 Development and Facilitation of Classes
- 4 Outreach in the Community
- 5 Earth Care
- 7 Interfaith & World Religions
- 8 Current Trending Spirituality

5. Spiritual Expertise and Educational Acumen: Please rank the following topics from 1 (highest) to 7 (lowest), to reflect your ministry's needs of spiritual expertise/acumen from the incoming minister.

- 1 Unity Foundational Teachings
- 3 Bible and Metaphysics
- 7 Fillmore (only)
- 2 Classic Unity Authors
- 4 New Thought Authors
- 5 World Religions
- 6 Current Trending Spirituality

The Who and Why of Your Ministry

Whom are you serving?

At UOB, we serve all who come through our doors, knowing that they come by Divine appointment, be they members, visitors, or just spiritually curious. so, that together, we may know, experience, and express God in community.

Why do you exist as a ministry?

Our mission is to celebrate the presence of God, to nurture spiritual growth through prayer, inspiration, education, and service; both individually and collectively.

What demographic resonates with the answer to your WHY question?

Ours is a demographic not defined in typical sociographic terms. It is anyone who comes to our church looking for a spiritual home that teaches, not preaches; that opens minds, not closes them.

Describe your perfect ministry

Unity of Beaverton's vision of a perfect ministry is one that teaches and reaches. It teaches that the Christ-spirit, as exemplified by Jesus and other great teachers, lives in everyone, not just a chosen few; that God shows up everywhere and at all times, and that we have access to the attributes of God through meditation, prayer, and service.

A perfect ministry is not confined by four walls or measured by the number of people in the pews on a given Sunday. Rather, it reaches out into the community with whatever resources it has to "go forth with zeal and enthusiasm" to fulfill its mission.

Vacancy Fill Date: January 15, 2026

Proposed salary range: Part Time: \$25,000 - \$30,000*

*As a part-time position, we encourage and will provide additional support for activities that the minister may engage in to fulfill his or her ministry, and/or to supplement income, e.g.: classes, workshops, counseling, or officiating ceremonies, either as part of our church or as an independent provider.

Moving expenses: Negotiable

Additional arrangements, benefits, insurance, etc.: Negotiable

Housing market: Beaverton's market is currently considered neutral. The median home sale price was \$549K in June 2025.

School districts: Beaverton School District #48J; K-12; Magnet schools with specialized programs are offered at the high school level.

Nearby Colleges and Universities: Portland Community College, Portland State University; University of Portland, Lewis and Clark College, Warner Pacific University, Reed College, Pacific University, Oregon Health & Science, University of Oregon-Portland, University of Western States,



Release of Information Authorization

I, the Board President of Unity of Beaverton on behalf of the Board of Trustees, authorize ministerial applicants to obtain any pertinent information regarding ministry history from the permanent ministry file in Unity Worldwide Ministries' home office.

Faye Aspin
Board President Signature

Faye Aspin
Board President Printed Name

27 July 2025
Date