



Ministry Vacancy Information Packet

Unity Church Austin
Austin, TX

July 2023

About The Ministry

THE MINISTRY – OVERVIEW

Unity of Austin is a growing, diverse, loving, and prosperous Christ-Centered community where all families are welcome. We are a spiritual community where people come to pray, study, understand, teach, grow, and practice the Truth of Jesus the Christ to change ourselves and our world.

We have an associate minister and music director. Our church community is grounded in prayer and committed to spiritual growth.

For a congregation our size we have a robust ministry. Our ministry includes the following programs:

- 11 a.m. Sunday Service
- Prayer& Inspiration Live Facebook on Mondays and Wednesdays
- Walking the Talk w/Rev. Carol on Tuesdays
- Wednesday evening prayer and meditation 7pm Facebook Live
- Tuesday Night Book Study Ministry
- Spiritual Journey Writers Ministry
- Sisters of Myrtle Fillmore Women's Group
- Youth & Family Ministry
- Coffee & Spirituali-Tea with Rev. Carol
- Sunday morning adult Sunday School

We publish two weekly newsletters: *Shine the Light* (a congressional and community newsletter) and *The Spark* (a youth and family ministry newsletter)

We have several working committees that support and maintain the church's infrastructure. In addition to the Board of Trustees we have: Finance Committee, Building and Grounds Committee, Marketing Committee, Ministry Search Committee, and a Nominating Committee

Locality: Southwest Austin

We are in Southwest Austin, home to the Lady Bird Johnson Wildlife Center. Austin is vivacious, home to four university campuses as well as one of the state's top community colleges. The city, known as the Live Music Capital of the World, offers a professional soccer team, baseball, and Formula 1 high class international racing and college sports. Austin is a modern city with a diverse population, a center of technology, art and community activities that appeals to a variety of interests and people. Unity of Austin

Physical Description: Two standalone buildings. Sanctuary building and Administration building. A furnished upstairs 2-bedroom 2-bath apartment with carport and secured access. We have contracted cleaning and landscaping services.

Proximity to Other Unity Ministries and/or New Thought Centers:

Unity of the Hills is 23 miles away in Northwest Austin

Do you participate in any of the following activities? *(Check all that apply)*

- Small/SpiritGroup Ministries
- Community Outreach/Compassionate Social Action
- Publications
- Social Media (ex: Facebook, Twitter, livestreaming, etc.)
- Other (please list) [Click or tap here to enter text.](#)

PEOPLE

Size of mailing list: 45
Average Sunday attendance: 35
Online 35-55
Formal (voting or active) membership: @45

Special Groups:

See above under ministry overview

Church staff/other employees:

- Rev. Carol Moncada, Interim Minister (full-time) Once position is filled, she will resume position as Associate Minister and Youth and Family Ministry Director.
- Office Administrator (full-time)
- Music Director (part-time)
- Bookstore Manager (part-time)
- Bookkeeper (contract)
- AV Director (contract)
- Pianist, AV Technician (contract)

MINISTRY SUPPORT SERVICES

Has the ministry worked with a UWM Consultant or Transitional Specialist? Yes No.

Name: If YES, enter name of consultant/specialist here or enter N/A if does not apply.

Dates: If YES, enter date range of engagement here. (month/year)

Workshops Given and Topics Covered: If YES, list workshops/ topics or areas of focus here

MISSION, VISION, AND CORE VALUES

Has the ministry developed Vision, Mission, and Core Value statements? Yes No.

Date: 2010

Who We Are

Unity of Austin is an open-hearted, welcoming, Christ Centered, progressive spiritual community committed to studying, teaching, and living the universal Christ Consciousness as expressed through the life and teachings of Jesus Christ. We welcome all people.

We Are Grounded in Prayer and Committed to Spiritual Maturity

We believe that authentic spirituality encompasses the paradoxes of humanity and divinity — vulnerability and power, being and action, challenge, and wholeness. We endeavor to live spiritual principles more fully, work together harmoniously, and stay focused on our spiritual purpose.

Purpose Statement: Unity Church Austin is a spiritual community whose primary purpose is to pray, study, understand, practice, and teach the truth of Jesus the Christ in order to change ourselves and our world.

Vision Statement: Unity Church Austin is an open and welcoming community growing together to be a positive force for good in our world. We create opportunities for all people to discover their true selves, as we demonstrate Unity principles of Christianity in our daily lives. We are energetic and prosperous, and together we create a consciousness that results in transformed lives and transformed communities.

Unity of Austin's Values

- **LOVE** – We are God's infinite love expressing as respect, compassion, and commitment to spiritually inspired action.
- **INTEGRITY** – We endeavor to live so that all we think, say and do is in alignment with spiritual principles.
- **COMMUNITY** – We are one in Spirit and together, we create a place of respectful belonging.
- **DIVERSITY** – We welcome and value all people. Our differences are a source of our strength and opportunity to learn from one another.
- **ABUNDANCE** – God is our Source. We give freely, receive gratefully, and practice heart-full generosity.
- **SPIRITUAL DEVELOPMENT** – The spiritual principles we teach and commit to live are grounded in the life and teachings of our Elder Brother and Way shower Jesus the Christ. The Bible is our primary resource and spiritually interpreted, blesses us with deep wisdom and inspiration for growth.

What have been the three most important events in the history of your ministry?

1. In 2007, we held a 90-day Novena/Prayer for guidance regarding our current financial situation and outdated buildings. Before the 90-day Novena ended, a very generous offer was presented on the property. The sale financed the purchase and remodel of our current location, and a new administration building that includes an upstairs apartment. The sale continues to financially support our ministry from investments we made.
2. We went through a CLRMT review that led to disaffiliation. Since then, we have healed, grown, and are now reaffiliated.
3. In 2009, completed and moved into present location debt free.

In the last 3 years, what activities/special events in the ministry were all attended/appreciated?

- Youth and Family Ministry Movie night before COVID
- Easter Egg Hunt (held first one this past April 1st due to the disruption from COVID)
- Book signing for the Spiritual Journey Writers Ministry following the publishing of their 1st book.

What does the congregation want to accomplish in the next 3 years?

- Hire full-time minister
- Rebuild membership & outreach activities
- Grow the Youth and Family Ministry

INCORPORATION AND BYLAWS

Articles of Incorporation – Date: March 7, 1967

Bylaws – Date Adopted/Revised: 1967 Revised 8/19/1991, 2/28/2003, 11/2/2008

Check here if your bylaws are structured in accordance with the Unity Worldwide Ministries bylaw template: <https://www.unityworldwideministries.org/recommended-bylaws-unity-ministry>

About The Position

MINISTERIAL CHARACTERISTICS AND EXPECTATIONS – 1 IS TOP PRIORITY, 9 IS LEAST IMPORTANT

- 2 Building Leaders and Teams, and Empowering Others**
 - Keeps mission, vision, values, and the WHY this ministry exists current
 - Plans for continual training of leadership and volunteers, ministry growth, and outreach
 - Implements training for boards, staff, and volunteers and fosters a team-based culture
 - Plans for training and utilizing licensed Unity teachers (LUT) as an integral part of the ministry
 - Planning for building financial development strategies
 - Incorporates training for Youth & Family Ministry, youth, YOU, Next Generation
 - Develops and leads worship experiences collaboratively with others involved

- 1 Focus on Prayer, Meditation, Pastoral Care, Chaplaincy**
 - Demonstrates prayer consciousness and facilitates prayer & meditation classes & experiences
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Focus on the pastoral care needs of the intergenerational congregation
 - Helps people develop a spiritual life and a prayer consciousness within the ministry
 - Ministers to people in crisis, offer guidance in solving problems
 - Makes hospital visits, visits shut-ins and nursing homes, prayer with members
 - Facilitates training for chaplains and utilizes chaplains within the ministry

- 7 Outreach into the Local Community**
 - Demonstrates a desire to engage and support the local community members
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view

- 3 Working with a Specific Group (Kids, teens, seniors, men, women, LGBTQ, etc.)**
 - Maintains confidentiality, understanding the laws around mandated reporting
 - Helps people of all ages develop a spiritual life and a prayer consciousness within the ministry
 - Models and teaches open attitudes with a diverse population
 - Ministers to individuals and families in crisis, offer guidance in solving problems
 - Act as a resource to additional community and support services

- 6 Spiritual Social Activism**
 - Invites others to become involved and is a team player
 - Models and teaches open attitudes, active listening, and tolerance with a diverse population
 - Consciously educates themselves and others on the topic
 - Maintains a respectful presence regarding spiritual social activism
 - Helps to develop an inclusive consciousness within the ministry

- 9 Audio/Visual(A/V) Technology Acumen**
 - Adept with a variety of A/V technologies to enhance the overall worship experience
 - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
 - Demonstrated success in delivering virtual and hybrid presentations and training
 - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry's mission, vision, and values.

- 8 **Environmentalism**
 - Knowledgeable of and proficient in environmental awareness for this geographic location
 - Compassionate and caring person, sensitive to the environment and connection to the planet
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view

- 5 **Health & Wellbeing**
 - Knowledgeable of and proficient in health, healing, exercise & nutrition
 - Compassionate and caring person, sensitive to the mind-body connection
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view

- 4 **Administration**
 - Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
 - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
 - Follows office management best practices and use of office systems (software)
 - Empowers staff and volunteers, delegates well
 - Implements training for boards, staff, and volunteers and fosters a learning culture

Other specific qualities, experiences, leadership skills, vision, etc., you are seeking not already addressed: None noted.

SPIRITUAL EXPERTISE AND EDUCATIONAL ACUMEN

1. Ministry Location. Place an “X” next to the primary location of the ministry’s current demographic. (Select one)

[*click to rate*](#) **In-person**

[*click to rate*](#) **Online**

X **Hybrid**

2. Ministry Type. Place an “X” next to the description that best describes this ministry. (Select one)

X **Congregation-Based**

[*click to rate*](#) **Community-Based**

[*click to rate*](#) **Service-Based**

3. Age Groups. Please identify the TOP THREE age groups in which your ministry is focused. Rank your top three in order: 1, 2, and 3 with 1 being your top age demographic group.

<i>click to rate</i>	70's and up	2	20's & 30's
<i>click to rate</i>	50's & 60's	<i>click to rate</i>	Teens & Young Adults
3	30's & 40's	1	Kids & Families

4. Interests/Area of Expertise: Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

1	Sunday Services
2	Prayer & Meditation / Pastoral Care
<i>click to rate</i>	SpiritGroups
<i>click to rate</i>	Development and Facilitation of Classes
3	Outreach in the Community
<i>click to rate</i>	Earth Care
<i>click to rate</i>	Interfaith & World Religions
<i>click to rate</i>	Current Trending Spirituality

5. Spiritual Expertise and Educational Acumen: Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

1	Unity Foundational Teachings
2	Bible and Metaphysics
<i>click to rate</i>	Fillmore (only)
3	Classic Unity Authors
<i>click to rate</i>	New Thought Authors
<i>click to rate</i>	World Religions
<i>click to rate</i>	Current Trending Spirituality

POWER OF FOCUSED MINISTRY

WHO does this ministry serve?

People interested in feeling whole, safe, connected, and joyful while growing spiritually.

WHY do you exist as a ministry?

To create a safe space for connection and be a positive force in the community.

What demographic resonates to the answer to your WHY question?

35+

Describe your vision of the perfect ministry.

We are a participatory, inclusive community working together to bring forth God’s highest good for our church and for our involvement in the world.

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Vacancy Fill by Date: 2023

Proposed Salary: \$55k+

Housing Available onsite - 2 Bedroom 2 Bath Upstairs apartment with carport and secured entry or manse allowance

Moving Expenses: Negotiable

Additional arrangements, benefits, insurance, etc.:

Health insurance and 403-B plan & manse allowance

Housing market, school districts, etc., in your locale:

Large suburban market and multiple school districts within 10 miles

Additional Comments:

This is where you want to be. We love you; we appreciate you, and we behold the Christ in YOU!
Our God is Love
Our Race in Human
And our Religion is Oneness.



Release of Information Authorization

I, the Board President of Unity Church Austin on behalf of the Board of Trustees, authorize ministerial applicants to obtain any pertinent information regarding ministry history from the permanent ministry file in Unity Worldwide Ministries' home office.

Sabrina R. Harris
Board President

07/05/2023
Date