

**Association of Unity Churches dba Unity Worldwide Ministries
Manse Allowance Request/Approval Form**

Under Section 107 of the IRS Code, the Association may provide, as part of a Minister’s compensation, a “rental allowance.” This form is being provided to you as an **active W-2 employed** Unity minister, to determine the amount of your compensation which may be excluded from your annual gross income. Please complete the section below in order to assist in making an appropriate determination. You may also attach a separate page providing additional detail or any comments which you feel may be helpful in arriving at a correct allowance.

Please consult with a tax professional regarding any related questions you have.

| COMPUTATION OF PARSONAGE ALLOWANCE Current 12 Months | Provided by You | Association Use |
|---|------------------------|------------------------|
| 1. Appliances Permanent | | |
| 2. Closing Down Payment (Amortization) | | |
| 3. Home Insurance | | |
| 4. Lawn Care | | |
| 5. Miscellaneous Supplies | | |
| 6. Mortgage Interest | | |
| 7. Permanent Additions to Property | | |
| 8. Property Taxes | | |
| 9. Rental or principal payments **Note Below | | |
| 10. Repairs | | |
| 11. Utilities ***Note Below | | |
| Totals: | | |

The Association of Unity Churches, dba Unity Worldwide Ministries, a qualified organization pursuant to the provisions of section 107 of the IRS Code, does hereby designate amounts received by a minister of the Unity Church as qualifying for exclusion under section 107 of the Code if received from The Association of Unity Churches, Inc. Tax Deferred Annuity Plan. The specific amount so qualifying for exclusion under section 107 of the Code, with respect to any particular minister, is to be determined by the Association President in consultation with the Group Services Ministry Team (or its assigns) and the minister making the application.

- Manse allowance is not retroactive.
- Active ministers are required to have their manse allowance approved by their Board of Trustees or Directors.
- If your local manse allowance covers your 403(b) distribution then an additional manse request is not necessary.

****NOTE: May not exceed current Fair Market Value of Property in this moment.**

*****NOTE: Utilities include Internet service, electricity, trash, water, sewer, phone, gas, and cable .**

(Printed) Name of Minister _____

Signature of Minister _____ Date Signed _____

(Printed) President/CEO _____

Signature President/CEO _____ Date Signed _____

Revised 03/01/2024



Please return this form to Ceally Smith via our “Send Us a File” secure file transfer at the bottom right of our website.